



# Campaign Report

**UNITED WAY USE ONLY**

Organization: \_\_\_\_\_  
 TOTAL NUMBER OF EMPLOYEES: \_\_\_\_\_

Envelope # \_\_\_\_\_  
 Staff Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**1** Payroll Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Payroll billing address (if different from mailing address): \_\_\_\_\_  
 Date that payroll deductions begin: \_\_\_\_\_ *City, State and Zip Code*  
 How many pay periods in your year:       12       24       26       52  
                   Other: \_\_\_\_\_

**2 Employee Pledge Only**

This is the FINAL report                   This is a PARTIAL report

	# of Donors	Total Contributions	Amount Enclosed <i>(must be completed)</i>
Payroll Deductions . . . . . (retain white copy of pledge card for payroll)	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
Paid Contributions . . . . . (cash and check)	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Money from Special Events . . . . . (“kiss the pig,” casual day, etc.)	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Pledges to be Billed and/or Credit Card & Stock Pledges . . . . . (considered unpaid until processing is complete)	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
TOTAL . . . . . (do not include any previous report totals)	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

	Pledged	Payment Enclosed	Balance Due
<b>3 Corporate Pledge Only</b>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

We match our employees' contribution:  Dollar per Dollar     .50 per Dollar    Other: \_\_\_\_\_  
 Comments: \_\_\_\_\_  
 Corporate Pledge Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**4** Preparer's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Preparer's Email: \_\_\_\_\_  
 Preparer's Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

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